

University of Wales Trinity Saint David

UNRESTRICTED Minutes of the virtual meeting held at 5.50 p.m. on Thursday 24 November 2022 via Zoom

Present:

Venerable Randolph Thomas (Chair)
Justin Albert
Siwan Davies
Taya Gibbons
Professor Medwin Hughes
Uzo Iwobi
Rowland Jones
Arwel Ellis Owen

Dr Conny Matera Rogers
Victoria Provis
Geraint Roberts
Dr Liz Siberry
Dr Peter Spring
Maria Stedman
Dr Kerry Tudor

Observers from the UW Council:

Dr Stuart Robb
Nigel Roberts

In attendance:

Sarah Clark, Clerk to Council
Steve Baldwin Director of Resources and Business Planning
Gavin Bessant, Director of Financial Services
Mike Williams Vice-Principal, Coleg Sir Gar/Ceredigion
Professor Dylan Jones, Deputy Vice-Chancellor

Dr Mirjam Plantinga, Pro Vice Chancellor
Jane O'Rourke, Executive Director of Human Resources
Rebecca Doswell (Head of Policy and Planning)
Catrin Beard (Translator)
Margaret Williams (Secretary)

Minute Number	Main discussion points	Action/decision
22.81 Apologies for absence	Apologies for absence were RECEIVED from Vanessa Liverpool, Dr Andrew Cornish.	

Minute Number	Main discussion points	Action/decision
22.82 Declarations of interest	Council RECEIVED the Declarations of Interest as noted in the Clerk's report (CO474).	
22.83 Coleg Sir Gar Board report	This is a RESTRICTED item and reported within the restricted minutes of the meeting.	
22.84 Academic Committee report	Council RECEIVED the oral report of the Academic Committee meeting held on 21 November 2022. The Chair of AC reported that the purpose of the meeting had been to consider the Annual Report of Senate. The Committee had commended the report for submission to Council.	
22.85 Senate annual report	Council CONSIDERED the Senate Annual Report to Council 2021/22 (CO476). Members noted that report provided an overview of Senate's work and key academic developments during the year. It was supported by the monitoring reports which had been presented during the course of the year. It included summary information on external reviews student attainment and degree outcomes, student survey outcomes, collaborative partnership activity and the learning environment. The report confirmed that Senate had discharged its responsibilities in 2021/22.	
22.86 Resources and Performance Committee report	This is a RESTRICTED item and reported within the restricted minutes of the meeting.	
22.87 Financial and cashflow report	This is a RESTRICTED item and reported within the restricted minutes of the meeting.	
22.88 ASSUR statement	This is a RESTRICTED item and is reported within the restricted minutes of the meeting.	
22.89 KPI monitoring report	Council CONSIDERED the KPI monitoring report (CO480). Council APPROVED the recommendation relating to KPI 5 Welsh-medium, that an additional performance measurement be included to incorporate compliance with the Welsh Language standards.	
22.90 Audit and Risk Committee report	Council RECEIVED the report of the Audit and Risk Committee meeting held on 17 November 2022 (CO481).	

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22.91 Annual report and financial statements	Council APPROVED for signing the annual report and audited financial statements (CO482), which had been considered in detail by ARC and RPC. Council also APPROVED the issue of a letter of support to the group companies, as had been the practice in previous years.	
22.92 External auditors' year-end report	Council RECEIVED the External Auditors' year-end report and completion memo (CO483).	
22.93 Audit and Risk Committee annual report	Council CONSIDERED the annual report of the Audit and Risk Committee (CO484), which was part of the suite of documents due for submission to HEFCW as part of the Annual Assurance Return (CO484). Council APPROVED the ARC Annual Report for submission to HEFCW.	
22.94 University Council minutes	Council CONFIRMED the minutes of the meeting held on 29 September 2022 as an accurate record (CO485), subject to the addition of Geraint Roberts to the attendance list.	
22.95 Prevent Duty Accountability Return	Council APPROVED the Prevent Duty Accountability Return, which was part of the suite of documents due for submission to HEFCW as part of the Annual Assurance Return (CO486).	
22.96 Estates Committee report	Council CONSIDERED the report of the Estates Committee meeting held on 9 November 2022 (CO487). Council APPROVED the allocation of additional funding of £2,045,000 to the Innovation Matrix project.	
22.97 Senate reports	Council RECEIVED the reports of the Senate meetings held on 14 September and 10 November 2022 (CO488).	
22.98 Employability Strategy	Council APPROVED the Employability Strategy, as recommended by Senate (CO489).	
22.99 Annual Review of the Race Equality Plan	Council APPROVED the Annual Review of the Race Equality Plan, as recommended by Senate (CO490).	
22.100 FAP Annual Assurance Statement	Council APPROVED the Fee and Access plan Annual Assurance Statement, as recommended by RPC, which was part of the suite of documents due for submission to HEFCW as part of the Annual Assurance Return (CO492).	
22.101 HR Policies	Council APPROVED the following HR policies, as recommended by RPC (CO493): <ul style="list-style-type: none"> • Driving for Work Policy and associated documentation • Staff Smoking Policy • Relocation Policy 	

Minute Number	Main discussion points	Action/decision
22.102 NGC report	Council RECEIVED the report of the Nominations and Governance Committee meeting held on 7 November 2022 (CO494).	
22.103 Scheme of Delegation amendments	Council APPROVED amendments to the Scheme of Delegation, as recommended by NGC (CO495).	
22.104 Ordinance amendments	Council APPROVED amendments to the Ordinances, as recommended by NGC (CO496).	
22.105 Complaints Annual Summary	Council RECEIVED the annual summary of complaints 2021/22, which had been considered in detail by NGC (CO497).	
22.106 Academic Committee report	Council RECEIVED the report of the Academic Committee meeting held on 24 October 2022 (CO498).	
22.107 Audit and Risk committee report	Council RECEIVED the report of the Audit and Risk Committee meeting held on 13 October 2022 (CO499).	
22.108 Estates committee report	Council RECEIVED the report of the Estates Committee meeting held on 7 October 2022 (CO500).	
22.109 Use of University Seal	Council RECEIVED the report on the use of the University Seal (CO501).	
22.110 Report on Chair's action	Council RECEIVED the report on Chair's action (CO502).	
22.111 Declarations of interest	No additional conflicts of interest were reported during the meeting.	
22.112 Date of the next meeting	Thursday 26 January 2023 at Birmingham.	

Meeting terminated 18.25