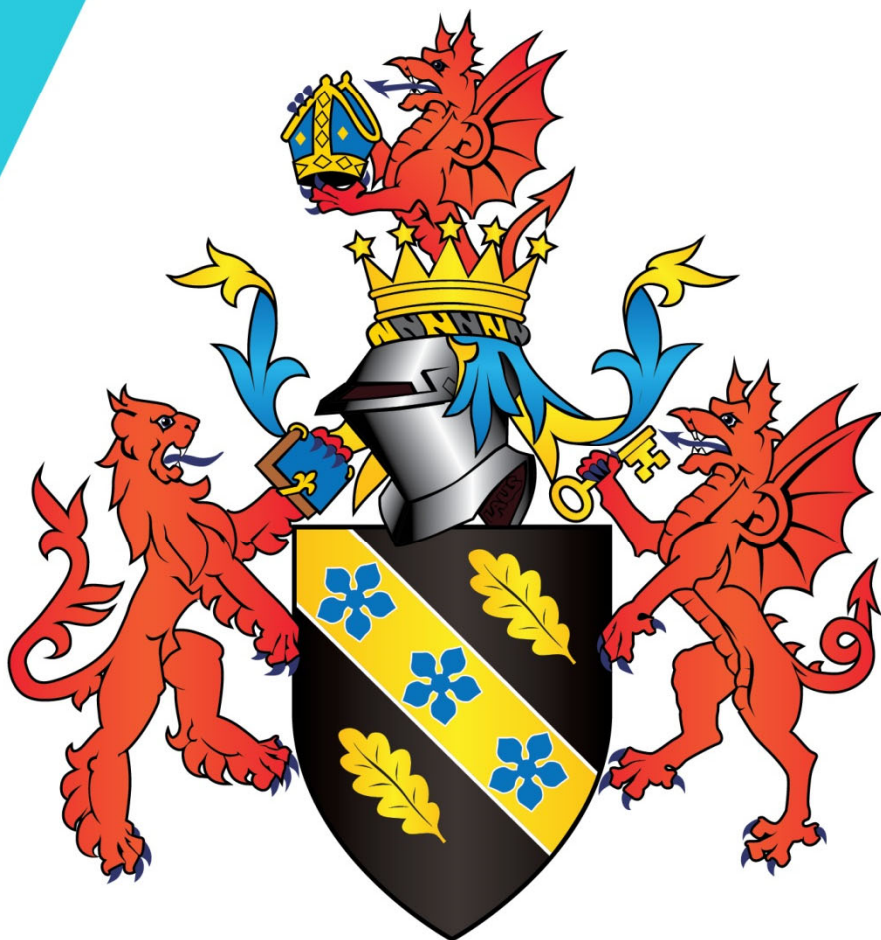




Prifysgol Cymru  
Y Drindod Dewi Sant  
University of Wales  
Trinity Saint David



# Student Smoke Free Policy

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## **1. Introduction**

- 1.1. Under UK smoke free legislation, smoking is not permitted in any enclosed workplace, public building or public transport in the UK.
- 1.2. This legislation identifies all public enclosed or substantially closed areas / premises and workplaces alongside work vehicles fall into the no smoking allowed category.
- 1.3. 'No Smoking' signs are also required to be displayed in smoke-free premises and vehicles.

## **2. Purpose**

- 2.1 The purpose of this policy is to ensure a smoke free environment for those who work at, study at or visit University owned and controlled buildings and to ensure the University complies with UK smoke free legislation.
- 2.2 This policy is in line with smoke free legislation in both England and Wales.

## **3. Scope**

- 3.1. The policy applies to all University students whilst in all University or Student Union owned or controlled buildings.
- 3.2. This includes, but not exhaustive to, all teaching spaces, offices, halls of residence, bar areas, dining areas, conference facilities, Student Union premises or other area enclosed or substantially enclosed. This includes temporary structures such as marquees etc and University owned or leased vehicles.
- 3.3. Smoke free legislation specifically relates to the smoking of tobacco which covers the smoking of cigarettes, pipes, cigars, herbal cigarettes and waterpipes (often known as hookah or shisha pipes).
- 3.4. Under smoke free legislation individuals will not be committing an offence if they were to use an e-cigarette in a setting that is required to be smoke-free. For the purpose of this policy, however, the University has deemed the use of e-cigarettes or other smoking related equipment that generates smoke as coming under the requirements of this policy.

## **4. Policy**

- 4.1. Smoking is not permitted in any University owned and controlled buildings or vehicles including those that are hired or leased on behalf of the University. This applies even if the vehicle is used by one individual.
- 4.2. Smoking is only permitted in designated smoking areas.
- 4.3. Smoking is not permitted in the areas around building doors or near to windows to limit tobacco smoke causing a nuisance and / or health risk to others.
- 4.4. Signage will be clearly displayed at entrances to and within University premises and University vehicles to inform individuals on the compliance with the smoke free legislation.



## 5. Assistance for giving up Smoking

- 5.1. The University encourages any individuals wishing to stop smoking. Sources of information and support include the following:
- [Togetherall](#) – a free e-module to help reduce and quit smoking.
  - [NHS Support](#)
  - [CONNECT](#): - University led wellbeing resources, projects and activities

## 6. Misuse of Policy

- 6.1. Individuals wishing to raise concerns regarding potential breaches of this policy should do so by raising the matter to the Academic Office.
- 6.2. For any cases of alleged smoking within halls of residence the Accommodation Manager and Fire Safety advisor are to be notified.
- 6.3. Disciplinary procedures may be followed if a student fails to comply with this policy. Those who do not comply with the smoke free regulations will also be committing a criminal offence and may be liable to a fixed penalty notice.

## 7. Links to other policies / procedures

- Driving for Work policy
- Student Non-Academic Misconduct Policy

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### Document version control

Version No:	Reason for change:	Author:	Date of change
1.0	Re-drafted policy to reflect policy applies to all University Welsh and non-Welsh campuses.	Craig Jones	15.09.2022

Current status of Policy: ~~draft~~ / approved\*

Is the Policy applicable to: ~~FE / HE / Both FE and HE~~\*

Date ratified: 14/10/2022\*\*

Date effective from: 14/10/2022\*\*

Policy review date: 01/09/2023\*\*

For publication: on UWTSD website / ~~MyDay~~ / ~~Not to be published~~.

\*Delete as appropriate

\*\* insert when available

## Approval

*The policy will be formally considered and approved in accordance with Committee Terms of Reference outlined in the Academic Quality Handbook.*



*If the policy affects staff, advice should be sought from HR at the outset to ascertain if consultation is required at JCC. HR will also provide advice on the most appropriate stage to consult with JCC and on whether approval by Council is required*

*ALL policies submitted for approval must be accompanied by a completed:*

- [Equality Impact Assessment.](#)
- [Institutional Impact Assessment](#)
- [Privacy Impact Assessment](#)

*Prior to submission to committee, authors are asked to consult the Policy and Planning Team who will check that the document complies with University requirements. The Policy and Planning Team will complete the section below.*

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***For completion by the Policy and Planning Team***

*Please tick to confirm the following:*

*An institutional Impact Assessment has been completed*

*An EIA has been completed*

*A PIA has been completed*

*Matters requiring consideration by the approving committee:*

